

**Shannon Valley Homes Association
Board Meeting Minutes
March 8, 2021**

Board members present:

Libby Hayes, President
Neil Sickendick, Vice President
Tony Kays, Treasurer
Holly Stark, Secretary
Jeff Yacos, Member-at-Large

Also present:

Doug May, Home Association Solutions
RJ Allen, Home Association Solutions
Chase D'Souza, Resident of Shannon Valley

1. Call to Order

Libby Hayes called the meeting to order at 7:04 p.m.

2. Community Garden Discussion

Chase D'Souza, a resident of Shannon Valley and 8th Grade student at the local middle school, presented his idea regarding a possible community garden in the park area located in Shannon Valley. The Board asked questions and discussed the idea with Chase. After further consideration, the Board suggested that Chase approach the local elementary school that has raised garden beds already installed and was looking for someone with gardening knowledge to assist with the school garden. The Board members offered to reach out to the elementary school to help Chase make contact with the proper individuals as well as offering other ways to assist his community garden idea at the elementary school with local and neighborhood resources.

3. Minutes

Upon motion duly seconded, the January 11, 2021 minutes as revised and March 1, 2021 minutes as presented were approved.

4. Financials

The team at Homes Association Solutions presented the financial report. The financials showed the majority of homeowners paid their 2020 dues. For the homeowners who did not pay their dues, they were sent reminder letters already and will receive a certified letter requesting payment of their dues in April. If such homeowners continue to fail to pay their dues in May and have not established a payment plan, the Board will consider proceeding with obtaining a judgment to attach a lien on each such homeowner's property.

5. Social

- a. **Website** – The Board discussed an issue regarding the website interface not signing up residents for the newsletter after the online form was submitted. One of the Board members Vice President Sickendick agreed to look into this issue and report back to the Board.
- b. **Activities** – The Board discussed the possibility of having activities this summer if the gathering restrictions are lifted by the applicable government authorities.

6. Grounds

- a. **Grandview landscaping** – The Board discussed the options and bids for the East side of the neighborhood’s entrance at College and Grandview. Upon a motion duly seconded, the Board approved (1) the bid for \$2,340.20 from Green Lawn to plant replacement trees in the East side of the neighborhood’s entrance at College and Grandview as well as some additional trees being planted along College, (2) funds not to exceed \$500 to be paid to Green Lawn to clean the weeds out of the ivy ground cover and remove a dead tree stump in such East side of the neighborhood’s entrance at College and Grandview, (3) President Hayes’ grant of authority to authorize work by Green Lawn and bind the association to obligations consistent with the foregoing resolutions.
- b. **Yard of the Month** – The Board discussed starting the yard of the month competitions in mid-April of this year.
- c. **Damaged Monument** – The Board discussed the recent damage to the monument located at Grant and College. The initial quote did not seem suitable to the Board. The Board decided to procure further bids to repair the monument.

7. Projects

- a. **Electrical Repairs** – The Board discussed getting quotes to repair the monument lights on the monument located on the North side of the Antioch and 115th Street entrance to the neighborhood as well as a bid to run electricity (lights and outlets) to the shelter in the park area. The team at Home Association Solutions would seek a bid from a contractor used in the past or a suitable contractor if such past contractor could not timely perform the work or the quote.
- b. **Governing Document Revisions** – The Board discussed moving forward with individual members reviewing and discussing possible amendments to the governing documents.

8. New Business

Garbage Bin Delivery – The Board discussed accommodating Constable Sanitation by allowing it to use the park parking lot area starting March 23, 2021 to stage trash and recycle bins for delivery. One of the Board members Vice President Sickendick will be roping off the area the night before for such use by Constable Sanitation.

9. Adjourned

There being no further business, the meeting was adjourned at 8:12 p.m.