

**Shannon Valley Homes Association
Board Meeting Minutes
August 16, 2021**

Board members present:

Libby Hayes, President
Neil Sickendick, Vice President
Tony Kays, Treasurer
Holly Stark, Secretary
Jeff Yacos, Member-at-Large

Also present:

RJ Allen, Home Association Solutions

1. Call to Order

Libby Hayes called the meeting to order at 7:05 p.m.

2. Minutes

Upon motion duly seconded, the May 10, 2021 minutes as presented were approved.

3. President's Report

- a. **Issues Reported by Residents** – There were multiple minor issues reported by residents to the board through email. All of the issues were dealt with as appropriate.
- b. **Blood Drive** – One of the residents requested the use of the park to conduct a blood drive through the American Red Cross which was approved. The resident has not set a date for the blood drive at this time.
- c. **Lawn Maintenance** – A resident reported that some of the garden beds with rocks had weeds growing in them. Homes Association Solutions will reach out to the lawn service to make sure the garden beds are weeded as part of the existing lawn maintenance package.
- d. **Items for Next Meeting** – The Board will consider issues concerning eNeighbors, the governing document revisions, and the financial audit as part of the next meeting if such items are ready to be discussed.

4. Financials

- a. **Financial Report** – Homes Association Solutions presented the financial report which showed a healthy financial condition. The Board discussed the status of collections for the few delinquent accounts for association dues and the path forward to suspend trash service to residents who are failing to respond to repeated invoice payment requests.
- b. **Water Bill Expense** – One of water meters showed excessive use so the lawn maintenance service has been contacted to check for a leak on the applicable sprinklers.

5. Social

Octoberfest – The Board discussed the possibility of holding Octoberfest on October 9th. One of the Board members will coordinate with the two other home associations in the area to confirm their participation in the event. The cost will be split up such that Shannon Valley's cost would likely be approximately \$1,500 for the event. The Board discussed several ideas and issues surrounding this fun event.

6. Grounds

- a. **Tree Trimming on College Blvd** – The trees on College Boulevard in front of the neighborhood have not been trimmed in several years and are hanging low over the sidewalks. Homes Association Solutions obtained multiple bids to trim such trees. Upon motion duly seconded, the Board approved authorizing Green Lawn to trim the trees for \$700.
- b. **Damaged Electrical and Water Lines** – WaterOne offered a settlement of \$2,626 for its damage to the water sprinklers and power lines on the corner of Grant Drive and College Boulevard in 2019. Upon motion duly seconded, the Board approved accepting the settlement amount from WaterOne. The Board discussed the options to reduce incidents like this in the future. Homes Association Solutions will look into the pricing and options for marking services when construction is planned in areas where power and sprinkler lines are located in utility easements.
- c. **Power to the Park Pavilion** – The Board discussed getting further quotes or details regarding getting power to the park pavilion.

7. New Business

None.

8. Adjourned

There being no further business, the meeting was adjourned at 8:23 p.m.