

**Shannon Valley Homes Association  
Board Meeting Minutes  
March 7, 2018**

**Board members present:**

Neil Sickendick, Sarah Heine, Brian Tannahill, Libby Hayes  
Steve Allee excused

**Outgoing board members present:**

Allen Switzer, Ted Steinmeyer, Richard Fetterman

**Also present:**

Dylan Stang, Home Association Solutions  
Deborah Garza, Social Committee

**1. Social Committee**

The Easter Egg Hunt will be Saturday, March 24, with a backup date of Saturday, March 31. Easter is Sunday, April 1.

Sarah Heine will work with Deborah Garza on the Easter Egg Hunt.

We'd like to produce a spring newsletter in the near future, and we discussed items that could be in the spring newsletter:

Dylan is checking on possible dates for the garage sale. We'd like to announce it in the spring newsletter if possible. We'd also like to use the same date as Quail Valley and other nearby areas if that makes sense.

Neil and Dylan will take charge of the garage sale. Dylan will check on signage / banner.

Trash: our trash contractor will pick up one large item per household on the first Friday of each month. We want to publicize this.

Per Waste Management, households can register with them to receive alerts on pickup delays. Dylan will check on this. He is in contact with Waste Management Regional Manager Mike Tornow.

**2. Officer positions**

President - Neil Sickendick  
Vice President - Libby Hayes  
Secretary - Brian Tannahill  
Treasurer - Sarah Heine  
At large - Steve Allee

**3. Annual meeting**

Annual meeting minutes were reviewed and approved.

**4. Board transition**

Allen, Ted, and Richard turned over a large number of physical documents. Ted also supplied a flash drive containing many documents.

The incoming board thanked the outgoing members for the time and effort they invested.

**5. Financial**

Dylan presented financial information to date and we reviewed the budget details.

We briefly reviewed the existing contracts with Waste Management, Greenlawn, and Home Association Solutions.

The contract with Waste Management began as a 5-year contract with L&K Trash Services in January 2015. Waste Management is the successor company to L&K.

The contract with Greenlawn is a 2-year contract. Greenlawn is owned by Craig Hawkins. Craig has proposals on work for certain areas and we'd like to do a walk around of these areas when possible.

Dylan will provide e-copies of the contracts to the Board for more detailed review outside the meeting.

## **6. Fence**

The fence ballot mailing has been printed and mailed. It had not yet been delivered at the time of the meeting. The deadline for returning ballots is March 23 due to original deadline falling during spring break. We've asked HAS to hold the ballots and the board will count them.

## **7. Future meetings.**

We decided to meet monthly, on the first Wednesday. We'll vary from that for holidays. Libby Hayes volunteered her home for the meetings.

The next meeting will be Wednesday, April 4, at the home of Libby Hayes, 9739 West 115 Terrace. We didn't set a time.

Dylan mentioned that Kansas law requires the meetings to be open to homeowners. Part of the meeting can be closed – "executive session" – if needed for sensitive items such as legal issues but in general the meetings need to be open.

## **Action Items**

Sarah Heine and Deborah Garza (aanddGarza@gmail.com):

Plan, organize Easter Egg Hunt

Libby

Retrieve key and code for storage unit from Mike Driggs; assess supplies for Easter egg hunt

Dylan and Neil

Plan, organize garage sale

Dylan:

Check on additional signage for the garage sale

Confirm with Waste Management how individual households register to receive updates on trash pickup

Provide list of volunteers from Annual Meeting